

JOIN OUR TEAM!

The California Pan-Ethnic Health Network (CPEHN) is seeking a full-time Managing Director. **This position may be based anywhere in California.** CPEHN maintains offices in Oakland and Sacramento. The Managing Director is a leadership position and is the primary staff person responsible for the success of CPEHN's programmatic work. The Managing Director is also responsible for managing the organization in the Executive Director's absence.

CPEHN works closely with communities of color across the state to elevate local voices and health issues to state and local policymakers and help communities of color advance policy change and structural reform that creates equitable conditions for their communities.

The Managing Director will guide the organization's work into the future by implementing the strategic vision of the Executive Director and the Board of Directors. The Managing Director will supervise and support senior staff to effectively lead their program areas and will facilitate collaboration across departments in order to implement CPEHN's integrated advocacy strategies. The Managing Director plays a key role in implementing strategic visioning into projects and workplans ensuring that deliverables and key deadlines are being met. They will serve as a conduit between staff, teams, and the Executive Director to provide regular updates in an actionable manner. The Managing Director will be responsible for overseeing CPEHN's integrated advocacy strategy – leading the development and integration of policy, legislative advocacy, community engagement and communications.

We are looking for someone to join our team who is passionate about health equity and has a background in **nonprofit leadership** and **supervising staff**. Our ideal candidate is someone who demonstrates **open communication**, exhibits **strong relationship building**, and has skills in **project management and strategic visioning**. This is a unique opportunity for a highly skilled senior level leader to help shape the next phase of impact of a dynamic organization whose budget and staff have grown in recent years, and whose programs continue to grow in complexity, scale, and reach.

Essential Skills

- Legislative/advocacy experience required, preference for California or national experience.
- A track record of success managing staff and collaborating with peers.
- Ability to think strategically, then communicate and implement innovative ideas successfully.
- Strong project management skills.
- Ability to take initiative, be proactive, and independent.
- Ability to work with and across various teams, synthesize information, and implement plans both in-person and remotely.
- Highly organized with superior attention to detail.
- Cultural humility and ability to understand issues impacting all communities of color.

Required Qualifications

- Legislative/advocacy experience required, preference for California or national experience.
- Commitment to advancing health equity.
- At least 5 years of experience managing programs, including managing staff and developing project budgets.
- Proven successful track record of working in communities of color and across racial and ethnic lines particularly in coalitions, collaboratives, and/or partnerships.

Compensation and Benefits

Salary based on experience. Excellent benefits (100% employer paid health and dental insurance, retirement plan contributions, sabbatical leave, and more). CPEHN provides all employees with professional development funds to grow and hone skills relevant to their work.

To Apply

Submit your application in ONE PDF document including a cover letter, resume, and a writing sample (no longer than 2 pages). Submit complete applications to: jobs@cpehn.org, subject: Managing Director.

Position open until filled.

CPEHN is an equal opportunity employer and is committed to identifying and developing the skills and leadership of people from diverse backgrounds. Bilingual individuals are encouraged to apply.

CPEHN Values: Integrity | Equity | Collaboration | Commitment