

Job Announcement Policy Advocate

Organizational Background

The California Pan-Ethnic Health Network (CPEHN) is a multicultural health advocacy organization dedicated to improving the health of communities of color. CPEHN's mission is to improve health equity by advocating for public policies and sufficient resources to address the health needs of communities of color. To find out more about CPEHN go to www.cpehn.org.

Position Summary

CPEHN is looking for a full-time Policy Advocate based in our Sacramento office. The Policy Advocate will be responsible for assisting with the implementation of CPEHN's political engagement strategies to promote its policy agenda. This position will be responsible for tracking, testifying, and developing letters of support, fact sheets and other communications materials on our Policy Agenda. The Policy Advocate will also conduct policy research and analysis on key policy issues impacting communities of color in California. Major responsibilities include:

- Attend policy, budgetary and administrative hearings to provide testimony on CPEHN's policy priorities.
- Write letters of support, sample letters, and fact sheets on CPEHN priority legislation, the state budget, state and federal regulations, as well as other policy issues.
- Work with other staff to develop and implement CPEHN's advocacy strategies (legislative, administrative, media, and community mobilizing) to advance the organization's policy agenda.
- Conduct detailed analysis of state and national policies, including legislative, budgetary and administrative, and the impact on communities of color that reflect CPEHN's Policy Agenda.
- Represent CPEHN in ongoing collaborative and coalition work to mobilize stakeholders and advocacy partners to support CPEHN priorities.
- Contribute to CPEHN's quarterly newsletter, develop action and news alerts for broad dissemination, and work with staff to draft press statements.

Requirements

- Bachelor's degree or equivalent experience.
- At least 2-5 years of public policy experience, including knowledge of California state legislative and budget processes
- Excellent analysis, research and writing skills to convey concepts to multiple audiences.
- Strong public speaking skills.
- Experience in health issues impacting communities of color.
- Organized, detail-oriented, and able to manage multiple projects.
- Ability to work in a fast-paced environment, including long hours during peak times of the legislative session.

Preferred Qualifications

- Master's degree in Public Policy, Public Administration, Law, or related field or the equivalent work related experience in public policy and advocacy is preferred.

CPEHN is an equal opportunity employer and is committed to identifying and developing the skills and leadership of people from diverse backgrounds. Bilingual individuals are encouraged to apply.

- Be familiar with many, if not all, of CPEHN's policy issues including access to quality physical, mental and oral health care, cultural and linguistic health care, primary prevention and public health, and Health in All Policies initiatives.

Compensation

\$50,000 – \$65,000 (DOE). CPEHN provides excellent benefits including employer-paid health and dental insurance for the employee, paid time off, and an employer contribution to a 403(b) retirement plan. In addition, CPEHN provides professional development and the opportunity to contribute to a mission-driven organization.

To Apply

Submit your application in ONE WORD or PDF document including a cover letter, resume, and a writing sample (no longer than 5 pages) to: jobs@cpehn.org with the job title in the subject line. Position open until filled. Interviews will begin immediately.